

# WRIGHTINGTON PARISH COUNCIL

*Clerk to the Council*  
Mr J Ashurst

*4 Victoria Court*  
Clayton Street  
Skelmersdale  
WN8 8JE

**Email: [clerk@wrightingtonparishcouncil.gov.uk](mailto:clerk@wrightingtonparishcouncil.gov.uk)**

16th October 2024

Dear Sir/Madam

You are summoned to attend the **Meeting of the Parish Council** of the Parish of Wrightington to be held on Monday 21<sup>st</sup> October 2024 at Appley Bridge Village Hall at 7.30 pm.

Yours faithfully

*J Ashurst*

Clerk to the Council

## AGENDA

### OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, Borough and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

**IT WOULD BE HELPFUL IF MEMBERS OF THE PUBLIC WHO WISH TO SPEAK AT THIS POINT INFORMED THE CLERK BY 5pm ON THE DAY PRIOR TO THE COUNCIL MEETING – GIVING BRIEF DETAILS OF THE ISSUE/S THEY WISH TO RAISE. ITEMS RAISED WITHOUT PRIOR NOTIFICATION MAY NEED TO WAIT UNTIL THE NEXT MEETING IF TIME DOES NOT ALLOW FOR DISCUSSION AT THIS MEETING.**

**If residents would prefer to email any comments, observations or questions in relation to matters on the Agenda to the Clerk rather than attend in person please email: [clerk@wrightingtonparishcouncil.gov.uk](mailto:clerk@wrightingtonparishcouncil.gov.uk)**

#### 1. **APOLOGIES**

2. **DECLARATIONS OF INTEREST** – Members are asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting.

3. **MINUTES** – To accept the Minutes of the Meeting of the Parish Council held on Monday 16<sup>th</sup> September 2024.  
To accept the Minutes of the Extraordinary Meeting of the Parish Council held on 25<sup>th</sup> September 2024

#### 4. **CORRESPONDENCE/INFORMATION ITEMS**

Items to be reported to, and noted by, the Council – no decision required: REPORT 1 – page 3.

Items requiring discussion, observations or action by the Council not on the Agenda:

- a) Replacement Notice Board, Mossy Lea Road/Chisnall Avenue junction + Memorial Bench with plaque . Awaiting reply from WLBC regarding siting of new Board
- b) Christmas Trees. An order needs to be placed a.s.a.p.
- c) Resignation of Cllr. C. House. An e mail dated 17/09/24 had been received from Cllr. C. House announcing his retirement with immediate effect,
- d) Late items received which may require discussion/action/observations.

#### 5. **NEW WEBSITE UPDATE**

6. **EAST QUARRY** – update if any.

7. **WEST QUARRY & THE PAD** – update if any
8. **HIGHWAYS AND ENVIRONMENTAL MATTERS**
9. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**
10. **VILLAGE HALLS**

MOSSY LEA

APPLEY BRIDGE

11. **PLANNING** To discuss the following applications:

1) **Ward:** Rural North East Ward **Parish:** Wrightington

**Application No:** 2024/0768/FUL **Date Valid:** 11 September 2024

**Proposal:** Single storey side and rear wrap around, following the removal of the existing garage, along with alterations to existing openings including feature apex glazing and balcony.

**Site Location:** 139C Mossy Lea Road, Wrightington, Lancashire, WN6 9RE, .

**Applicant:** Mr & Mrs Kevin & Stacey Whittaker

**Decision Level:** Delegated to the Corporate Director of Place and Community for determination unless Member request consideration by Planning Committee

**Response Deadline:** (for Ward Councillors & Parishes) 11 October 2024

**Case Officer:** Kerry Webster Tel: 01695585369

**Grid Ref** SD 353973 411655

**Links to Application:**

To View Application Details and Associated Documents click on the link below

<https://pa.westlancs.gov.uk/online-applications/search.do?action=simple&searchType=Application>

From the resulting page, enter application reference **2024/0768/FUL** into the Search field and Click the Search button.

2 Ward: Rural North East Ward Parish: Wrightington Application No: **2024/0799/FUL**

Date Valid: 20 September 2024 Proposal: Demolition of existing extension, proposed two storey rear extension and single storey side extension along with external ground works.

Site Location: 2 Back Skull House Lane, Appley Bridge, Wigan, Lancashire, WN6 9DP.

Applicant: Mrs Ann Hughes Decision Level: Delegated to the Corporate Director of Place and Community for determination unless Member request consideration by Planning Committee

Response Deadline: (for Ward Councillors & Parishes) 1 November 2024 Case Officer: Kerry

Webster Tel: 01695585369 Grid Ref SD 352472 409979 Links to Application: To View Application

Details and Associated Documents Click on the link below <https://pa.westlancs.gov.uk/online-applications/search.do?action=simple&searchType=Application>

3) App.No. 2024/0816/FUL

Ward: Rural North East Ward Parish: Wrightington Application No: 2024/0816/FUL

Date Valid: 2 October 2024 Proposal: Variation of condition 2 of planning permission

2022/0339/FUL relating to approved plans. Site Location: 9 Whittle Lane, Wrightington, Wigan, Lancashire, WN6 9QB. Applicant: Mr Chadwick Decision Level: Delegated to the Corporate

Director of Place and Community for determination unless Member request consideration by

Planning Committee Response Deadline: (for Ward Councillors & Parishes) 1 November 2024  
Case Officer: Richard Maunsell Tel: 01695 583482 Grid Ref SD 350795 411869 Links to Application: To View Application Details and Associated Documents Click on the link below <https://pa.westlancs.gov.uk/online-applications/search.do?action=simple&searchType=Application> From the resulting page, Enter application reference 2024/0816/FUL into the Search field and Click the Search button. Select the Documents Tab and view the documents by clicking the View Associated

4) Ward: Rural North East Ward Parish: Wrightington **Application No: 2024/0835/ADV** Date Valid: 1 October 2024

Proposal: Erection of an Illuminated D6 small format advertisement display. Site Location: Crow Orchard Service Station, Mossy Lea Road, Wrightington, Lancashire, WN6 9RB.

Applicant: c/o agent Decision Level: Delegated to the Corporate Director of Place and Community for determination unless Member request consideration by Planning Committee Response

Deadline: (for Ward Councillors & Parishes) 1 November 2024 Case Officer: Richard Maunsell Tel: 01695 583482 Grid Ref SD 353970 410731 Links to Application: To View Application Details and Associated Documents Click on the link below <https://pa.westlancs.gov.uk/online-applications/search.do?action=simple&searchType=Application> From the resulting page, Enter application reference 2024/0835/ADV into the Search field and Click the Search button. Select the Documents Tab and view the documents by clicking the View As

5) Ward: Rural North East Ward Parish: Wrightington **Application No: 2024/0839/FUL** Date Valid: 2 October 2024

Proposal: Variation of condition 2 of planning permission 2022/0478/LBC relating to approved plans. Site Location: 9 Whittle Lane, Wrightington, Wigan, Lancashire, WN6 9QB. Applicant: Mr Chadwick Decision Level: Delegated to the Corporate Director of Place and Community for determination unless Member request consideration by Planning Committee Response Deadline: (for Ward Councillors & Parishes) 1 November 2024 Case Officer: Richard Maunsell Tel: 01695 583482 Grid Ref SD 350795 411869 Links to Application: To View Application Details and Associated Documents Click on the link below <https://pa.westlancs.gov.uk/online-applications/search.do?action=simple&searchType=Application> From the resulting page, Enter application reference 2024/0839/FUL into the Search field and Click the Search button. Select the Documents Tab and view the documents by clicking the View Associated

6). WARD:- Rural North East Ward PARISH:- Wrightington Application: 2024/0700/FUL  
**Decision: Planning Permission Granted**

Proposal: Proposed Erection of an Infill Building in Conjunction with Existing Business Location: Ramsay Timber And Building Supplies, Skull House Lane, Appley Bridge, Wigan, Lancashire, WN6 9DR

Applicant: Ramsay To View Application Details and Associated Documents Click on the link below [https://pa.westlancs.gov.uk/online-applications/search.do?](https://pa.westlancs.gov.uk/online-applications/search.do?action=simple&searchType=Application)

[action=simple&searchType=Application](https://pa.westlancs.gov.uk/online-applications/search.do?action=simple&searchType=Application) From the resulting page, Enter application reference into the Search field and Click the Search button. Select the Documents Tab and view the documents by clicking the View Associated Documents link.

12. **LANCASHIRE ASSOCIATION OF LOCAL COUNCILS** Update on recent developments
- 13 **BANK MANDATE** To resolve to accept the new bank mandate

**14 ACCOUNTS** - To receive the following list of accounts for Approval:

**For Payment:**

Mr. J Ashurst	Clerk's Salary ( net ) Sept. 2024	£656.48
Mr. J Ashurst	Clerk's PAYE Sept 2024	£164.12
Mr. J Ashurst	Clerks Expenses September	£97.20
Petty Cash	Office Sundries	£50.00
DTG Plumbing/heat	Boiler Services in ABVH and MLVH	£230.00
West Lancs BC	Lease of Appley Bridge Village Hall	£1.00
Mr. J Ashurst	Reimbursement of Cost of Poppies from Royal British Legion	£131.76
PKF Littlejohn	Audit Fee 23/24	£252.00
D/D Brit Gas	Gas Supplied to ABVH October	£129.51
D/D British Gas Lite	Gas Supplied to MLVH September	£68.48
D/D Waterplus	Water charges MLVH October	£27.20
D/D Waterplus	Water charges ABVH October	£37.74

**Receipts:**

Nat West	Bank Interest to 30th September 2024	( to be confirmed)	£
Mossy Lea VH	Transfer from MLVH Account		£9000.00

**15. MATTERS ARISING FROM MINUTES NOT ON AGENDA**

**16. ANY OTHER BUSINESS**

**17 DATE AND VENUE OF NEXT MEETING** Monday 18th November 2024 at 7.30pm  
At Mossy Lea Village Hall

Members of the Public and Press are welcome to attend

**REPORT 1**

- Concurrent grant payments . 2<sup>nd</sup> payment for 24/25 will be received in October 2024. Same amount as first payment i.e. £1190.50
- Lancashire Parish and Town Council Conference will be held on Saturday 2nd November 2024 at County Hall Preston from 9.30 a.m. followed by LALC's AGM
- CIL receipts 2024/25. A first payment of £1142.95 will be paid to the Council before the end of October 2024
- Asda Foundation Grants to Support Grassroots Community Groups. Awards of between £400 and £2000 are available . Applications must be received before 8<sup>th</sup> November 2024
- A request from All Saints Appley Bridge School for information regarding responsibility for the maintenance of the pavement and safety railings in front of school entrance
- Notice of Conclusion of Audit for 2023/24 has been published following receipt of the External Auditor's , PKF Littlejohn, Report and Certificate 2023/24. There were no matters arising from the Audit which required the attention of the Council

**Meeting Protocols:** Please note the following procedures to ensure the smooth running of the meeting:

- Members of the public will only be able to speak during the Open Forum section of the meeting. If you wish to speak during this section please email the Clerk by 5pm on the day before the meeting, with brief details of the subject matter being raised. The Chairman will ask the member/s of the public to speak. Before speaking, the member of the public should state their name. Time permitting the Chairman will ask if members of the public wish to raise anything else, however, dependant on time, this may need to be held over until the next meeting. Each member of the public will be able to speak for a limit of three minutes.
- Parish Councillors wishing to speak are asked to please raise a hand and the Chairman will invite him/her to speak.
- To vote, members should raise their hand as appropriate.